

THE HOSPITALITY MESSENGER

Your Western Australian liquor licensing, hospitality, event and related industries news and information presented by Lavan

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ETPs and occasional licences for Christmas/summer



If you are hosting, organising or providing the venue for a function or special event, an extended trading permit or occasional licence may be required.

Also, if you wish to trade in an extended area or at times not otherwise approved under your licence over the upcoming busy season, then you will most likely need one or more ETPs.

Applications for one-off ETPs and occasional licences should be applied for at least 14 days before the date when the approval is needed and sometimes up to 60 days in advance, depending on the number of people potentially able to attend the function or event.

Be sure to get your application in on time to avoid refusal on account of late lodgement.

The licensing authority requires applications to be lodged in accordance with the following:

ETPs (one-off)	
Max capacity/number of people	Latest lodgement date
Up to 500	14 days prior
501 and more	30 days prior

Occasional licences	
Max capacity/number of people	Latest lodgement date
Up to 500	14 days prior
501-5,000	30 days prior
5,001 and more	60 days prior

Sometimes it is possible to obtain approval even if an application is lodged out of time.

The licensing authority tends to process and determine applications according to the date when the trading approval is sought, not in the order in which the applications were lodged.

The amount of detail required for an application will depend very much on the nature of the extended trading privileges that are sought, or the nature of the particular function or event. There is no guarantee of being approved.

We recommend any application be lodged as soon as possible, well before the date when the permit or occasional licence is required, to allow time to respond to licensing authority queries or requisitions and to liaise with the licensing authority as to conditions.



The Liquor Commission of WA has given approval in a contested case for the Leisure Inn to be altered/redefined, six years after the licensee first attempted (unsuccessfully) to do so. Read the full decision here.



Annual licence fees will be due for payment by 1 January 2018

Did you know?...there are 4,940 liquor licences in Western Australia.

Type of licence	No.
Restaurant	1045
Liquor store	604
Special facility licences	573
Club restricted	568
Producer's	531
Club	410
Tavern	407
Hotel	271
Wholesaler's	233
Small bar	117
Tavern restricted	77
Hotel restricted	60
Nightclub	43
Casino	1

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HOW LONG WILL THE APPLICATION TAKE?

We are asked this question more than any other. The answer is: it depends on several factors. There is no set time frame for any application and once lodged, the licensing authority is not bound by a timetable.

Each different type of application will take a different amount of time to prepare for lodgement and then, once lodged, each application takes a different amount of time to be processed and determined by the licensing authority depending on a range of different circumstances.

The following is a very loose guide of approximate average time frames for the more common types of applications, from the date of lodgement at the licensing authority to receiving a decision by the Director of Liquor Licensing:

New hotel, tavern, liquor store or complex special facility licences	6 months
New small bar licences and some non-complex special facility licences	5 months
New restaurant, club, producer's or wholesaler's licences	4 months
Transfers	2.5 months
ETPs – ongoing hours	6 months
Other ETPs	3 months
Variations to conditions	1-6 months
New directors or shareholders	1.5 months

We strongly recommend that applicants do not plan for an approval by any particular date. There is never any guarantee of success and there is no certainty of the timing.

HOW TO HELP SPEED UP THE PROCESS -

- Ensure **all** required application formalities are collated and presented together at the time of initial lodgement.
- Ensure **all** parts of the application are properly prepared and completed in full at the time of initial lodgement.
- Respond to any licensing authority requisitions quickly.
- Do not make changes to the application post lodgement.
- Properly comply with advertising requirements, by the specified dates.

We congratulate all winners of the annual small bar industry awards which were held on 6 November 2017 and in particular, Helvetica which won the People's Choice Award sponsored by Lavan



The licensing authority has recently been prepared to remove, without too much formality or complication, licence conditions that restrict the sale of liquor with energy drinks. A variation application is required.

OUR TEAM



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Your business is an important contributor to the Western Australian community and to WA's growing liquor, hospitality, events, tourism and related industries.

Are you getting the most out of your business? Are you fulfilling all of your ideas and enjoying business success?

If you have an idea for a new business, we would love to help you develop it.

We encourage you to obtain modern business solutions from us and receive the benefits of a life long working relationship to help maximise your business potential. Any expenditure with us is an investment in your business and its future.

We enjoy visiting our clients' places of business and will be happy to visit yours.



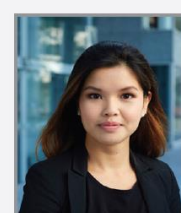
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